

The Honorable Thomas S. Zilly

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT SEATTLE

UNITED FOOD AND COMMERCIAL
WORKERS UNION, LOCAL NO. 21,

Plaintiff,

V.

PROVIDENCE HEALTH & SERVICES,
WASHINGTON d/b/a PROVIDENCE
REGIONAL MEDICAL CENTER EVERETT,

Defendant.

No. 2:19-cv-01862-TSZ

STIPULATED PROTECTIVE ORDER

1. PURPOSES AND LIMITATIONS

Discovery in this action is likely to involve production of confidential, proprietary, or private information for which special protection may be warranted. Accordingly, the parties hereby stipulate to and petition the Court to enter the following Stipulated Protective Order. The parties acknowledge that this agreement is consistent with Local Civil Rule 26(c). It does not confer blanket protection on all disclosures or responses to discovery, the protection it affords from public disclosure and use extends only to the limited information or items that are entitled to confidential treatment under the applicable legal principles, and it does not presumptively entitle parties to file confidential information under seal.

2. "CONFIDENTIAL" MATERIAL

“Confidential” material shall include the following documents and tangible things produced or otherwise exchanged: (1) confidential information of plaintiff, its members, and of employees of defendant, current or former, excluding their names unless the information

1 associated with their name is of a confidential nature and including Social Security numbers,
 2 driver's license numbers, banking information, residential addresses, personal telephone
 3 numbers; (2) any income tax records; (3) medical information, including medical records,
 4 medical treatment records, and medical billing information; (4) personnel records of employees
 5 of defendant, current or former; (5) payroll and salary information of non-party employees of
 6 defendant, current or former; (6) income statements, balance sheets, or documents that
 7 otherwise describe, contain or disclose internal facility information, including confidential
 8 human resources policies and procedures; (7) information relating to facility trade secrets or
 9 competitive and strategic initiatives, where all such information is not readily ascertainable and
 10 which the Designating Party has taken reasonable steps to maintain its confidentiality.

11 3. SCOPE

12 The protections conferred by this agreement cover not only confidential material (as
 13 defined above), but also (1) any information copied or extracted from confidential material; (2)
 14 all copies, excerpts, summaries, or compilations of confidential material; and (3) any testimony,
 15 conversations, or presentations by parties or their counsel that might reveal confidential
 16 material. However, the protections conferred by this agreement do not cover information that
 17 is in the public domain or becomes part of the public domain through trial or otherwise.

18 4. ACCESS TO AND USE OF CONFIDENTIAL MATERIAL

19 4.1 Basic Principles. A receiving party may use confidential material that is
 20 disclosed or produced by another party or by a non-party in connection with this case only for
 21 prosecuting, defending, or attempting to settle this litigation. Confidential material may be
 22 disclosed only to the categories of persons and under the conditions described in this
 23 agreement. Confidential material must be stored and maintained by a receiving party at a
 24 location and in a secure manner that ensures that access is limited to the persons authorized
 25 under this agreement. Nothing in this Stipulated Protective Order is intended to restrict either
 26 party from using confidential material as evidence in the underlying grievance and arbitration
 27 process under which the grievance that is the subject of this case was filed.

1 4.2 Disclosure of “CONFIDENTIAL” Information or Items. Unless otherwise
2 ordered by the court or permitted in writing by the designating party, a receiving party may
3 disclose any confidential material only to:

4 (a) the receiving party’s counsel of record in this action, as well as
5 employees of counsel to whom it is reasonably necessary to disclose the information for this
6 litigation;

7 (b) the officers, directors, and employees (including in house counsel) of the
8 receiving party to whom disclosure is reasonably necessary for this litigation, unless the parties
9 agree that a particular document or material produced is for Attorney’s Eyes Only and is so
10 designated;

11 (c) experts and consultants to whom disclosure is reasonably necessary for
12 this litigation and who have signed the “Acknowledgment and Agreement to Be Bound”
13 (Exhibit A);

14 (d) the court, court personnel, and court reporters and their staff;

15 (e) copy or imaging services retained by counsel to assist in the duplication
16 of confidential material, provided that counsel for the party retaining the copy or imaging
17 service instructs the service not to disclose any confidential material to third parties and to
18 immediately return all originals and copies of any confidential material;

19 (f) during their depositions, witnesses in the action to whom disclosure is
20 reasonably necessary and who have signed the “Acknowledgment and Agreement to Be
21 Bound” (Exhibit A), unless otherwise agreed by the designating party or ordered by the court.
22 Pages of transcribed deposition testimony or exhibits to depositions that reveal confidential
23 material must be separately bound by the court reporter and may not be disclosed to anyone
24 except as permitted under this agreement;

25 (g) the author or recipient of a document containing the information or a
26 custodian or other person who otherwise possessed or knew the information.

1 4.3 Filing Confidential Material. Before filing confidential material or discussing or
 2 referencing such material in court filings, the filing party shall confer with the designating
 3 party, in accordance with Local Civil Rule 5(g)(3)(A), to determine whether the designating
 4 party will remove the confidential designation, whether the document can be redacted, or
 5 whether a motion to seal or stipulation and proposed order is warranted. During the meet and
 6 confer process, the designating party must identify the basis for sealing the specific confidential
 7 information at issue, and the filing party shall include this basis in its motion to seal, along with
 8 any objection to sealing the information at issue. Local Civil Rule 5(g) sets forth the
 9 procedures that must be followed and the standards that will be applied when a party seeks
 10 permission from the court to file material under seal. A party who seeks to maintain the
 11 confidentiality of its information must satisfy the requirements of Local Civil Rule 5(g)(3)(B),
 12 even if it is not the party filing the motion to seal. Failure to satisfy this requirement will result
 13 in the motion to seal being denied, in accordance with the strong presumption of public access
 14 to the Court's files.

15 5. DESIGNATING PROTECTED MATERIAL

16 5.1 Exercise of Restraint and Care in Designating Material for Protection. Each
 17 party or non-party that designates information or items for protection under this agreement
 18 must take care to limit any such designation to specific material that qualifies under the
 19 appropriate standards. The designating party must designate for protection only those parts of
 20 material, documents, items, or oral or written communications that qualify, so that other
 21 portions of the material, documents, items, or communications for which protection is not
 22 warranted are not swept unjustifiably within the ambit of this agreement.

23 Mass, indiscriminate, or routinized designations are prohibited. Designations that are
 24 shown to be clearly unjustified or that have been made for an improper purpose (*e.g.*, to
 25 unnecessarily encumber or delay the case development process or to impose unnecessary
 26 expenses and burdens on other parties) expose the designating party to sanctions.

If it comes to a designating party's attention that information or items that it designated for protection do not qualify for protection, the designating party must promptly notify all other parties that it is withdrawing the mistaken designation.

5.2 Manner and Timing of Designations. Except as otherwise provided in this agreement (*see, e.g.*, section 5.2(a) below), or as otherwise stipulated or ordered, disclosure or discovery material that qualifies for protection under this agreement must be clearly so designated before or when the material is disclosed or produced.

(a) Information in documentary form: (*e.g.* paper or electronic documents and deposition exhibits, but excluding transcripts of depositions or other pretrial or trial proceedings), the designating party must affix the word "CONFIDENTIAL" to each page that contains confidential material. If only a portion or portions of the material on a page qualifies for protection, the producing party also must clearly identify the protected portion(s) (*e.g.* by making appropriate markings in the margins).

(b) Testimony given in deposition or in other pretrial proceedings: the parties and any participating non-parties must identify on the record, during the deposition or other pretrial proceeding, all protected testimony, without prejudice to their right to so designate other testimony after reviewing the transcript. Any party or non-party may, within fifteen days after receiving the transcript of the deposition or other pretrial proceeding, designate portions of the transcript, or exhibits thereto, as confidential. If a party or non-party desires to protect confidential information at trial, the issue should be addressed during the pre-trial conference.

(c) Other tangible items: the producing party must affix in a prominent place on the exterior of the container or containers in which the information or item is stored the word "CONFIDENTIAL." If only a portion or portions of the information or item warrant protection, the producing party, to the extent practicable, shall identify the protected portion(s).

5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent failure to designate qualified information or items does not, standing alone, waive the designating party's

1 right to secure protection under this agreement for such material. Upon timely correction of a
 2 designation, the receiving party must make reasonable efforts to ensure that the material is
 3 treated in accordance with the provisions of this agreement.

4 6. **CHALLENGING CONFIDENTIALITY DESIGNATIONS**

5 6.1 **Timing of Challenges.** Any party or non-party may challenge a designation of
 6 confidentiality at any time. Unless a prompt challenge to a designating party's confidentiality
 7 designation is necessary to avoid foreseeable, substantial unfairness, unnecessary economic
 8 burdens, or a significant disruption or delay of the litigation, a party does not waive its right to
 9 challenge a confidentiality designation by electing not to mount a challenge promptly after the
 10 original designation is disclosed.

11 6.2 **Meet and Confer.** The parties must make every attempt to resolve any dispute
 12 regarding confidential designations without court involvement. Any motion regarding
 13 confidential designations or for a protective order must include a certification, in the motion or
 14 in a declaration or affidavit, that the movant has engaged in a good faith meet and confer
 15 conference with other affected parties in an effort to resolve the dispute without court action.
 16 The certification must list the date, manner, and participants to the conference. A good faith
 17 effort to confer requires a face-to-face meeting or a telephone conference.

18 6.3 **Judicial Intervention.** If the parties cannot resolve a challenge without court
 19 intervention, the designating party may file and serve a motion to retain confidentiality under
 20 Local Civil Rule 7 (and in compliance with Local Civil Rule 5(g), if applicable). The burden of
 21 persuasion in any such motion shall be on the designating party. Frivolous challenges, and
 22 those made for an improper purpose (*e.g.* to harass or impose unnecessary expenses and
 23 burdens on other parties) may expose the challenging party to sanctions. All parties shall
 24 continue to maintain the material in question as confidential until the court rules on the
 25 challenge.

1 7. **PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN OTHER**
 2 **LITIGATION**

3 If a party is served with a subpoena or a court order issued in other litigation that
 4 compels disclosure of any information or items designated in this action as
 5 "CONFIDENTIAL," that party must:

6 (a) promptly notify the designating party in writing and include a copy of
 7 the subpoena or court order;

8 (b) promptly notify in writing the party who caused the subpoena or order to
 9 issue in the other litigation that some or all of the material covered by the subpoena or order is
 10 subject to this agreement. Such notification shall include a copy of this agreement; and

11 (c) cooperate with respect to all reasonable procedures sought to be pursued
 12 by the designating party whose confidential material may be affected.

13 8. **UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL**

14 If a receiving party learns that, by inadvertence or otherwise, it has disclosed
 15 confidential material to any person or in any circumstance not authorized under this agreement,
 16 the receiving party must immediately (a) notify in writing the designating party of the
 17 unauthorized disclosures, (b) use its best efforts to retrieve all unauthorized copies of the
 18 protected material, (c) inform the person or persons to whom unauthorized disclosures were
 19 made of all the terms of this agreement, and (d) request that such person or persons execute the
 20 "Acknowledgment and Agreement to Be Bound" that is attached hereto as Exhibit A.

21 9. **INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE PROTECTED**
 22 **MATERIAL**

23 When a producing party gives notice to receiving parties that certain inadvertently
 24 produced material is subject to a claim of privilege or other protection, the obligations of the
 25 receiving parties are those set forth in Federal Rule of Civil Procedure 26(b)(5)(B). This
 26 provision is not intended to modify whatever procedure may be established in an e-discovery

1 order or agreement that provides for production without prior privilege review. The parties
 2 agree to the entry of a non-waiver order under Fed. R. Evid. 502(d) as set forth herein.

3 10. **NON TERMINATION AND RETURN OF DOCUMENTS**

4 Within 60 days after the termination of this action, including all appeals, each receiving
 5 party must return all confidential material to the producing party, including all copies, extracts
 6 and summaries thereof. Alternatively, the parties may agree upon appropriate methods of
 7 destruction. Notwithstanding this provision, counsel are entitled to retain one archival copy of
 8 all documents filed with the court, trial, deposition, and hearing transcripts, correspondence,
 9 deposition and trial exhibits, expert reports, attorney work product, and consultant and expert
 10 work product, even if such materials contain confidential material. The confidentiality
 11 obligations imposed by this agreement shall remain in effect until a designating party agrees
 12 otherwise in writing or a court orders otherwise.

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14 IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.

15 DAVIS WRIGHT TREMAINE LLP

STREEPY LAW PLLC

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25
 Counsel for Plaintiff

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 27 Counsel for Defendant

Dated: May 12, 2020

Dated: May 12, 2020

1 PURSUANT TO STIPULATION, IT IS SO ORDERED.
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4 IT IS FURTHER ORDERED that pursuant to Fed. R. Evid. 502(d), the production of
5 any documents in this proceeding shall not, for the purposes of this proceeding or any other
6 federal or state proceeding, constitute a waiver by the producing party of any privilege
7 applicable to those documents, including the attorney-client privilege, attorney work-product
protection, or any other privilege or protection recognized by law.

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9 DATED: May 13, 2020

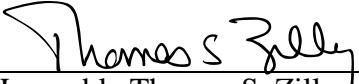
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11 
12 The Honorable Thomas S. Zilly
13 United States District Court Judge
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EXHIBIT A

ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND

I, _____ [print or type full name], of _____ [print or type full address], declare under penalty of perjury that I have read in its entirety and understand the Stipulated Protective Order that was issued by the United States District Court for the Western District of Washington on _____ in the case of *United Food and Commercial Workers Union, Local No. 21 v. Providence Health & Services d/b/a Providence Regional Medical Center, Everett*, Case No. 2:19-cv-01862-TSZ. I agree to comply with and to be bound by all the terms of this Stipulated Protective Order and I understand and acknowledge that failure to so comply could expose me to sanctions and punishment in the nature of contempt. I solemnly promise that I will not disclose in any manner any information or item that is subject to this Stipulated Protective Order to any person or entity except in strict compliance with the provisions of this Order.

I further agree to submit to the jurisdiction of the United States District Court for the Western District of Washington for the purpose of enforcing the terms of this Stipulated Protective Order, even if such enforcement proceedings occur after termination of this action.

Date: _____

City and State where sworn and signed: _____

Printed name:

Signature: